

MEETING : CHESHIRE COUNTY COUNCIL/METROPOLITAN BOROUGH OF WIRRAL JOINT SCRUTINY COMMITTEE

DATE : 18 JUNE 2007

REPORT OF : SECRETARY

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PROCEDURAL MATTERS

TERMS OF REFERENCE

1 To note the Terms of Reference for the Joint Committee as set out below:

i to undertake the Scrutiny of, and report on, any matter relating to the planning, provision and operation of services provided by the Cheshire and Wirral Partnership Trust within the areas of Cheshire County Council and Wirral Metropolitan Borough Council

ii to consider and comment upon any proposals submitted by the Partnership Trust for substantial development or variation in the provision of its service

iii to consider any matters referred to the Joint Committee by Cheshire County Council Health and Adult Social Care Scrutiny Select Committee and by the Metropolitan Borough of Wirral's Social Care, Health and Inclusion Overview and Scrutiny Committee

iv To consider any matters referred to the Joint Committee by the appropriate Patient and Public Involvement Forum

MEMBERSHIP

2 To note the Membership of the Joint Committee as follows:

Cheshire County Council:

Councillor David Andrews
Councillor Dorothy Flude
Councillor David Newton
Councillor Sue Proctor
Councillor Allan Richardson
Councillor Margaret Simon

Wirral Borough Council:

Councillor Ann Bridson
Councillor Iris Coates
Councillor Simon Mountney
Councillor Jean Quinn
Councillor Denise Roberts
Councillor Geoffrey Watt

Coopted Members from the Cheshire and Wirral Partnership Trust Patient and Public Involvement Forum:

Mr Murdo Kennedy

Mr Francis Cook

APPOINTMENT OF CHAIR

3 To appoint a Chair of the Joint Committee for 2007/08.

APPOINTMENT OF SECRETARY

4 To appoint a Secretary for 2007/08.

APPOINTMENT OF VICE CHAIR

5 To appoint a Vice Chair of the Joint Committee for 2007/08.

MEMBERS CODE OF CONDUCT – DECLARATIONS OF INTEREST

6 Members are reminded that they should declare any personal interests which they have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, is considered or as soon as the Member becomes aware that a declaration is required. Similarly, if the interest is also a prejudicial one, this must be declared and specific provisions apply to a Member being required to withdraw from the meeting (subject to the exceptions set out in paragraph 10(2) of the Code).

7 Paragraphs 11 and 12(2) of the Code refer to similar requirements in respect of Overview and Scrutiny Committees with specific exceptions.

8 Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member, based on the particular circumstances.

MINUTES

9 To confirm the minutes of the meeting held on 27 March 2007 as a correct record (attached).

GLOSSARY OF TERMS

10 An updated Glossary of commonly used terms is attached for information.

FUTURE MEETINGS

11 The Joint Committee has previously resolved to aim to hold 4 formal meetings a year. However, it may be appropriate for the Committee to review the frequency of meetings in view of the Partnership Trust's change to a Foundation Trust and the

expectation that Scrutiny will focus on commissioning. Members may feel the pattern of meetings could be reduced from four a year to two or three.

12 Currently the Committee has 3 further meeting dates scheduled as below:

- Monday 8 October 2007;
- Tuesday 22 January 2008
- Monday 7 April 2008.

13 All meetings are scheduled to start at 2.00 pm. The Committee also needs to determine venues of meetings for the remainder of the municipal year.

14 When considering the frequency and timing of meetings, Members also need to be aware that as a Foundation Trust, the Partnership Trust will still be required to undergo the formal Annual Health Check procedure into which the Committee will have an input.

RECOMMENDED: That

- (1) the Terms of Reference and Membership of the Joint Committee be noted;**
- (2) a Chair for the Joint Committee for 2007/08 be appointed;**
- (3) a Secretary to the Joint Committee for 2007/08 be appointed;**
- (4) a Vice Chair for the Joint Committee for 2007/08 be appointed;**
- (5) any Declarations of Interest under the Members' Code of Conduct be noted;**
- (6) the minutes of the meeting of the Joint Committee held on 27 March be confirmed as a correct record; and**
- (7) the Committee agrees the number of meetings it wishes to hold for the remainder of the municipal year and the venues for each meeting.**

Local Member	N/A
Background Documents	N/A
Available for Inspection at	N/A